



CDFA FedFund

BRIEFING

October 8, 2024



Today's Speakers



Jamie Karl

Senior Director, Advocacy & Government Affairs
Council of Development Finance Agencies



Torre Ippolito

Brownfields Project Manager
U.S. Environmental Protection Agency





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NOVEMBER 13-15, 2024

BALTIMORE

NATIONAL DEVELOPMENT FINANCE SUMMIT



CDFA FedFund Briefing **CDFA.NET**

FY 2025 Brownfields Grants Offerings: *Assessment, Revolving Loan Fund, & Cleanup*

October 8, 2024

Torre Ippolito

Brownfields Project Manager

U.S. Environmental Protection Agency, Region 5





EPA Supports Community Efforts to Revitalize Brownfields

- EPA's [Brownfields Program](#) provides grants and technical assistance to communities, states, Tribal Nations and others to assess, safely clean up and sustainably reuse contaminated properties.
- To learn about EPA's broader efforts to put previously contaminated properties back into productive use, read about our [Land Revitalization Program](#).



Amounts are
subject to
change

FY25 Brownfields Assessment, Revolving Loan Fund, and Cleanup Grant Offerings

Grant Type	Maximum Project Period	Maximum Amount Per Grant	Estimated # of Awards	Total Per Grant Type	
				Bipartisan Infrastructure Law Funds	Regular Appropriated Funds
Assessment (State/Tribal Level)	5 years	\$2,000,000	18	\$36,000,000	
Assessment Coalitions	4 years	\$1,200,000	29		\$35,000,000
Assessment (CW) - New	4 years	\$500,000	40		\$20,000,000
Assessment (CW) - Existing	4 years	\$500,000	52		\$26,000,000
RLF	5 years	\$1,000,000	15	\$15,000,000	
Cleanup	4 years	\$500,000	30	\$15,000,000	
Cleanup	4 years	\$2,000,000	23	\$45,000,000	
Cleanup	4 years	\$4,000,000	10	\$40,000,000	

217

\$151,000,000

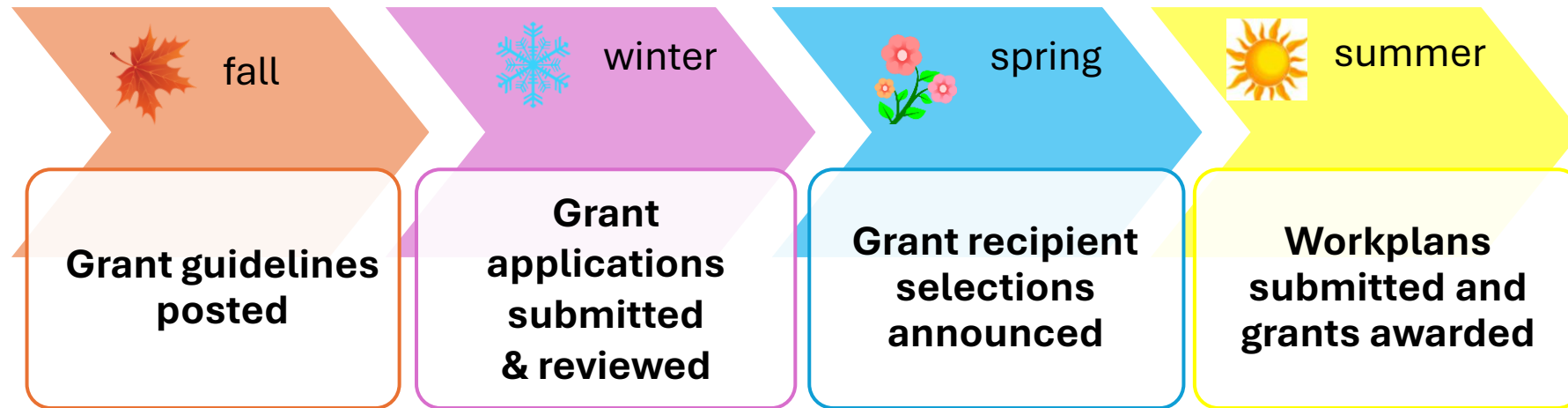
\$81,000,000

\$232,000,000

NO COST SHARE



Anticipated FY25 Competition Timeline



- ❖ **November 14, 2024: Application submission deadline**
- ❖ April – May 2025: Selections announced
- ❖ June – September 2025: Workplans and grant paperwork finalized
- ❖ September – October 2025: Grants awarded/funds become available

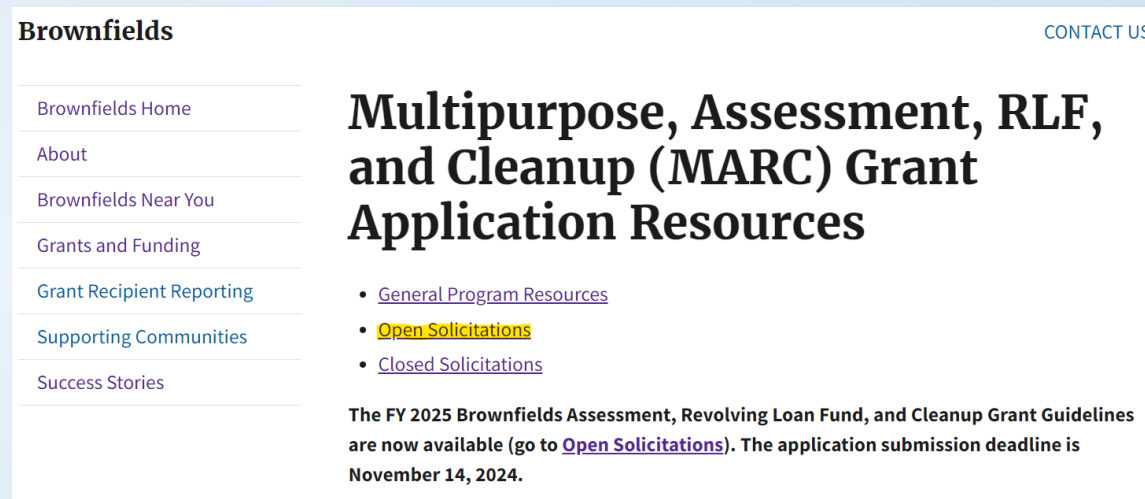
The submission due date will not change, however, other dates listed above are subject to change.



Application Guidelines & Guidance Resources

MARC Grant Application Resources – “Open Solicitations”

www.epa.gov/brownfields/marc-grant-application-resources



The screenshot shows the EPA Brownfields website. The page title is "Multipurpose, Assessment, RLF, and Cleanup (MARC) Grant Application Resources". On the left is a navigation menu with links: "Brownfields Home", "About", "Brownfields Near You", "Grants and Funding", "Grant Recipient Reporting", "Supporting Communities", and "Success Stories". The main content area features a list of links: "General Program Resources", "Open Solicitations" (highlighted in yellow), and "Closed Solicitations". Below the list, a text block states: "The FY 2025 Brownfields Assessment, Revolving Loan Fund, and Cleanup Grant Guidelines are now available (go to [Open Solicitations](#)). The application submission deadline is November 14, 2024." A "CONTACT US" link is visible in the top right corner.

Applicants interested in **applying for more than one grant type in FY 2025**, review the [FY25 Eligibility Chart for Multiple Applications](#) to determine which other grants are available to you.

If you currently have an EPA Brownfields Grant and are interested in applying for an FY 2025 grant, review the [FY25 Eligibility Chart for Existing Grant Recipients](#) to determine which other grants are available to you.



Assessment Grants

Grant funds can be used for a variety of activities:

- **Inventory:** Compile a list of brownfield sites
- **Characterization:** Identify past uses
- **Assessment:** Determine existing contamination
- **Site-specific Cleanup Planning, Area-Wide and Revitalization Planning:** Scope and plan process for site assessment, cleanup and reuse
- **Community Involvement:** Inform and engage stakeholders



Community-wide Assessment Grants

- Is appropriate for communities that are beginning to address their brownfield challenges, as well as for communities that have ongoing efforts to bring sites into productive reuse.
- **Funding:** up to \$500,000
- **Project Period:** up to 4 years



Assessment Coalition Grants

- Coalitions are designed for one “lead” eligible entity to partner with eligible entities.
- The **lead** member must be a state, county government, Indian Tribe other than in Alaska, Alaska Native Regional Corporation, Alaska Native Village Corporation, the Metlakatla Indian Community, regional council or a group of general purpose units of local government established under a governmental authority.
- Information on **non-lead** members:
 - There must be at least **two**, but not more than **four**, eligible entities (cannot be the state).
 - **NEW** Must include at least one member that has never been awarded a Brownfields MARC Grant.
 - Entities with an open Brownfields MARC Grant that can demonstrate they have drawn down 70.00% of the funding for each open MARC Grant are eligible to be a non-lead member.
 - Members of the coalition **may not be an agency or instrumentality of themselves** (for example, a county and the redevelopment authority of the same county); except for coalitions in which the state is the lead and one of the members is a regional council or regional commission that is created by a state legislature through a charter or another official action.



Assessment Coalition Grants

Key Features

- Partnership with non-lead members that do not have the capacity to apply for and manage their own EPA cooperative agreement and otherwise would not have access to Brownfields Grant resources.
- Must identify a target area for each member in the coalition – target areas may not overlap.
- Recipients must assess a minimum of 2 sites in each member's geographic boundary throughout the project period.
- **Funding:** up to \$1.2 million
- **Project Period:** up to 4 years



Community-wide Assessment Grants for States & Tribes

States/Tribes

Who Can Apply?

- States.
- Indian tribe other than in Alaska; including Intertribal Consortia, comprised of eligible Indian tribes.
- Alaska Native Regional Corporation, Alaska Native Village Corporation, and the Metlakatla Indian Community.

Current CWAGST recipients are not eligible for an FY25 Community-wide Assessment Grant or Assessment Coalition Grant

Key Features

- Identify at least 3 target areas and at least 5 priority sites in the application (at least 1 priority site in each target area).
- Target areas of higher and lower population densities.
- Recipients must assess a minimum of 10 sites in underserved and/or disadvantaged communities throughout the project period.
- **Funding:** up to \$2 million
- **Project Period:** up to 5 years



Eligible Entities for Assessment Grants

(Vary by Grant Type)

- General Purpose Unit of Local Government.
- Quasi Governmental Entities.
- Regional Council established under governmental authority.
- Group of General Purpose Units of Local Government established under Federal, state or local law (e.g., councils of governments) to function as a single legal entity with authority to enter into binding agreements with the Federal Government.
- Redevelopment Agency that is chartered or otherwise sanctioned by a state.
- State.*
- Federally recognized Indian Tribe other than in Alaska.
- Alaska Native Regional Corporation, Alaska Native Village Corporation, and Metlakatla Indian Community.
- Nonprofit organization described in section 501(c)(3) of the Internal Revenue Code.
- Qualified community development entity as defined in section 45D(c)(1) of the Internal Revenue Code of 1986.

**See the full list
of eligible
entities in
Section III.A.**

*Includes D.C, Puerto Rico, Guam, American Samoa, U.S. Virgin Islands, Northern Marianas, and any other U.S. Territory

Individuals, for-profit organizations, and organizations exempt from taxation under section 501(c)(4) of the Internal Revenue Code that lobby the Federal government, and nonprofit organizations that are not tax exempt under section 501(c)(3) are ineligible to receive Brownfields Assessment Grants.



Overview of What to Prepare

■ Narrative Information Sheet (Section IV.C.)

- 3 pages, single-spaced.
- Do **NOT** include a summary or overview of your narrative/project.
- Place information on your organization's letterhead.

Excess information will be removed/redacted and not reviewed.

Covered in recordings available at MARC Grant Application Resources – “Open Solicitations”
www.epa.gov/brownfields/marc-grant-application-resources

■ Required Attachments (Section III.B.)

- Limit attachments to required/relevant documents (i.e., threshold criteria).

■ Narrative (Section IV.E.)

- 10 pages, single-spaced for **Community-wide Assessment Grant** applications.
- 12 pages, single-spaced for **Coalitions Grant** applications.
- 12 pages, single-spaced for **Community-wide Assessment Grants for States and Tribes** applications.

Excess pages will be removed/redacted and not reviewed.

Refer to the Application Submission Checklist in Section IV.C. of the Guidelines



Narrative Information Sheet: Assessment



- ❖ Applicant Name and Address
- ❖ **Applicant Website URL**
- ❖ Amount of Funding Requested
- ❖ Project Location
- ❖ **Target Area and Priority Site Information**
- ❖ Project Contacts
- ❖ Population Data
- ❖ Other Factors
- ❖ **Letter from the State or Tribal Environmental Authority**
- ❖ **EPA's Plan to Release Copies of Applications**

- ✓ **Provide on official letterhead**
- ✓ **3-page limit**
- ✓ **Do not include a project summary/overview**



Cleanup Grants

- Cleanup Grants provide funding to carry out cleanup activities at one or more brownfield sites.
- An eligible entity **must own** the site(s) at the time of application.
- Consistent with the with the direction on cost sharing in the Bipartisan Infrastructure Law, a cost share is not required.
- **Funding:** An applicant may request
 - ✓ up to \$500,000, or
 - ✓ up to \$2 million, or
 - ✓ up to \$4 million.
- **Project Period:** up to 4 years



Threshold Criteria for Cleanup Grants

No Cost Share Requirement!

1.	Applicant Eligibility
2.	Previously Awarded Cleanup Grants
3.	Expenditure of Existing Multipurpose Grant Funds
4.-7.	Site Ownership, Information, Status/History, and Site Definition
8.-9.	Environmental Assessments and Site Characterization
10.	Enforcement or Other Actions
11.	Property-specific Determination
12.	Criteria Related to CERCLA/Petroleum Liability
13.	Cleanup Authority and Oversight Structure
14.	Community Notification
15.	Contractors and Named Subrecipients



You MUST Attach Responses to Your Application and Responses MUST be Separate from the Narrative

Eligible Entities for Cleanup Grants

- General Purpose Unit of Local Government.
- Quasi Governmental Entities.
- Regional Council established under governmental authority.
- Group of General Purpose Units of Local Government established under Federal, state or local law (e.g., councils of governments) to function as a single legal entity with authority to enter into binding agreements with the Federal Government.
- Redevelopment Agency that is chartered or otherwise sanctioned by a state.
- State.*
- Federally recognized Indian tribe other than in Alaska.
- Alaska Native Regional Corporation, Alaska Native Village Corporation, and Metlakatla Indian Community.
- Nonprofit organization described in section 501(c)(3) of the Internal Revenue Code.
- Qualified community development entity as defined in section 45D(c)(1) of the Internal Revenue Code of 1986.
- **Cleanup only:** Other nonprofit organizations consistent with the definition of Nonprofit organization at 2 CFR § 200.1.

See the full list
of eligible
entities in
Section III.A.

*Includes D.C, Puerto Rico, Guam, American Samoa, U.S. Virgin Islands, Northern Marianas, and any other U.S. Territory

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Overview of What to Prepare

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www.epa.gov/brownfields/marc-grant-application-resources

■ Required Attachments (Section III.B. and IV.E.)

- Limit attachments to required/relevant documents (i.e., threshold criteria, documentation of leveraged resources for Cleanup Grants, etc.).

■ Narrative (Section IV.E.)

- 10 pages, single-spaced for **Cleanup Grant** applications.
- 12 pages, single-spaced for **RLF Grant** applications.

Excess pages will be removed/redacted and not reviewed.

Refer to the Application Submission Checklist in Section IV.C. of the Guidelines



Narrative Information Sheet: Cleanup



- ❖ Applicant Name and Address
- ❖ **Applicant Website URL**
- ❖ Amount of Funding Requested
- ❖ Project Location
- ❖ Property Information
- ❖ Project Contacts
- ❖ Population Data
- ❖ Other Factors
- ❖ **EPA's Plan to Release Copies of Applications**

- ✓ **Provide on official letterhead**
- ✓ **3-page limit**
- ✓ **Do not include a project summary/overview**



Revolving Loan Fund Grants

- Revolving Loan Fund (RLF) Grants provide funding to a grant recipient for capitalizing an RLF program.
 - RLF programs provide loans and subgrants to eligible entities to carry out cleanup activities at brownfield sites.
 - A successful RLF program revolves by generating program income, which is then used to make more loans and subgrants.



Revolving Loan Fund Grants

Key points for how an RLF Program operates:

- **At least 50%** of the total award amount must be used for loans & eligible programmatic costs associated with those loans.
- Repaid loans are returned into the fund and re-lent to other borrowers.
- Designed to operate for many years (possibly decades) and require long-term resource commitments during the project period and afterwards.
- Recipients commit to properly managing the program income generated by their RLF program in perpetuity (see [RLF Closeout Resources](#) for more details).



<https://www.dreamstime.com/stock-photo-more-money-words-cash-stacks-piles-earn-greater-income-pay-hundred-dollar-bills-bundled-to-illustrate-wealth-profits-image40819540>



Revolving Loan Fund Grants

Key points for how an RLF Program operates (continued):

- RLF recipients need to have:
 - A strong understanding of real estate financing principles and approaches, including loan underwriting, loan servicing, and credit analysis; and
 - The ability to market the RLF program on an on-going basis, regardless of whether the program is operating under a cooperative agreement or a closeout agreement.



Revolving Loan Fund Grants

- **Funding:** An eligible entity or coalition of eligible entities may apply for up to \$1 million
- Only eligible entities who **do not have, or are not a part of (i.e., a coalition member), an open cooperative agreement** for a Brownfields RLF at the time of application may apply for an FY25 RLF Grant.
- **Project period:** Initially 5 years

Grant recipients with an open RLF cooperative agreement are given the opportunity to request funds through the annual supplemental funding process, which includes awarding funds as either a new grant or an amendment to the existing cooperative agreement.



Eligible Entities for RLF Grants

- General Purpose Unit of Local Government.
- Quasi Governmental Entities.
- Regional Council established under governmental authority.
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Individuals, for-profit organizations, organizations exempt from taxation under section 501(c)(4) of the Internal Revenue Code that lobby, and nonprofit organizations that are not tax exempt under section 501(c)(3) are ineligible to receive Brownfields RLF Grants.



Threshold Criteria for RLF Grants

No Cost
Share
Requirement!

1. Applicant Eligibility
2. Demonstration of Previous RLF Grant Status
3. Description of RLF Boundaries
4. Oversight Structure and Legal Authority
5. Contractors and Named Subrecipients

You MUST Attach Responses to Your Application and Responses MUST be Separate from the Narrative



Narrative Information Sheet: RLF



- ❖ Applicant Name and Address
- ❖ **Applicant Website URL**
- ❖ Amount of Funding Requested
- ❖ Project Location
- ❖ **Target Area and Priority Site Information**
- ❖ Project Contacts
- ❖ Population Data
- ❖ Other Factors
- ❖ **Letter from the State or Tribal Environmental Authority**
- ❖ **EPA's Plan to Release Copies of Applications**

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■ Narrative (Section IV.E.)

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- 12 pages, single-spaced for **RLF Grant** applications.

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Refer to the Application Submission Checklist in Section IV.C. of the Guidelines



Submitting Your Application Package

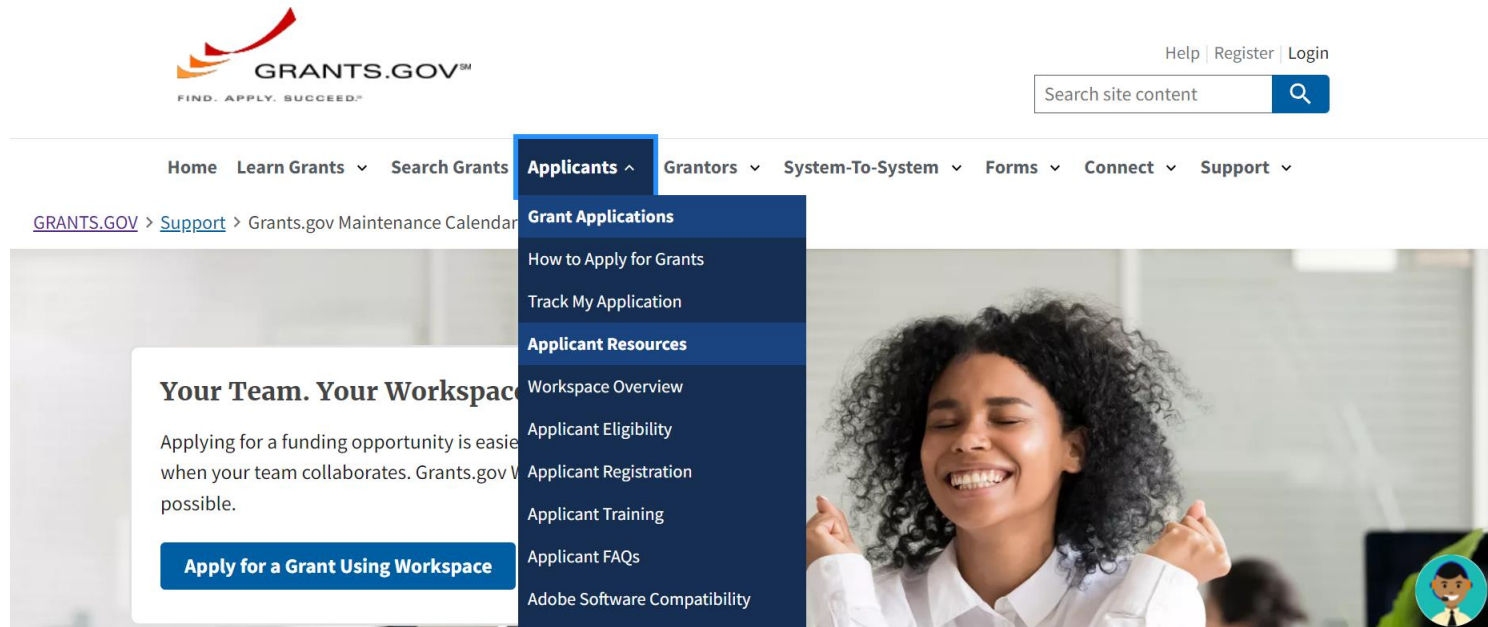
[Tips for Submitting Brownfields Grant Applications Through www.grants.gov](#)

Applications are due **November 14, 2024**, via Grants.gov



Grants.gov scheduled maintenance → **EPA encourages applicants to apply before November 14**

October 19-21, 2024	Maintenance	Scheduled Maintenance Outage: Production System will go Offline Saturday October 19, 2024 at 12:01 AM ET. Production System will go Online Monday October 21, 2024 at 6:00 AM ET.
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Grants.gov Resources for Applicants



Requirements to Submit an Application

REQUIREMENT	ACCEPT 	REJECT 
Active www.sam.gov account through November 14, 2024	<ul style="list-style-type: none"> The account is active and matches the applying entity's info 	<ul style="list-style-type: none"> Inactive/expired account Account is being updated, but is in "processing" status
Obtain a Unique Entity Identifier (UEI) generated in www.sam.gov	<ul style="list-style-type: none"> The same UEI must be used on future applications 	<ul style="list-style-type: none"> Another organization's/ department's UEI is listed on the Standard Form 424
Active www.grants.gov account	<ul style="list-style-type: none"> Associated with same, correct UEI number 	<ul style="list-style-type: none"> Application is not submitted through Grants.gov solely due to an incomplete registration/inactive account
Submission by the Authorized Organization Representative (AOR)	<ul style="list-style-type: none"> Designated in Grants.gov by the E-business POC (listed in sam.gov) Has a Grants.gov account Submits the application in Grants.gov 	<ul style="list-style-type: none"> Someone other than the designated AOR submits the application

[How to Register to Apply for Grants](#)

Procurement Technical Assistance Center (PTAC) advisors can also help with SAM.gov enrollment: www.aptac-us.org



Your www.grants.gov Application Package

REQUIRED FORMS

1. Application for Federal Assistance (SF-424)
2. Budget Information for Non-Construction Programs (SF-424 A)
3. Preaward Compliance Review Report (EPA Form 4700-4)
4. EPA Key Contacts (Form 5700-54)
5. Project Narrative Attachment Form, as one file (if possible) include:
 - ✓ Narrative Information Sheet
 - ✓ Threshold Responses (and related attachments)
 - ✓ Narrative (responses to Narrative/Ranking criteria)

OPTIONAL FORMS

6. Grants.gov Lobbying Form – To be submitted by applicants requesting more than \$100,000 of EPA grant funding.
7. Negotiated/Proposed Indirect Cost Rate Agreement – submit using the Project Narrative Attachment Form.

- A workplan is not required at time of submission. Applicants that are selected for funding will negotiate a workplan with EPA before the cooperative agreement is awarded.
- Sample forms are available on the [MARC Grant Application Resources](#) webpage.

Refer to the Application Submission Checklist in Section IV.C. of the Guidelines



Reminders for Submitting Your Application Package

Covered in detail in recordings available at MARC Grant Application Resources – “Open Solicitations” www.epa.gov/brownfields/marc-grant-application-resources

- ❖ EPA encourages applicants to **submit the application package early** in Grants.gov.
- ❖ You **MUST** have an active www.sam.gov AND www.grants.gov account and associated Unique Entity Identifier (UEI) to apply. **Register or make sure accounts are active NOW!**
- ❖ In addition to the **Narrative responses**, the application package includes **required Federal Forms**, your **Narrative Information Sheet**, and required attachments with your **Threshold responses**. Refer to the **Application Submission Checklist in Section IV.C. of the Guidelines**.
- ❖ **Contact the www.grants.gov Help Desk at 1-800-518-4726** for assistance. Make sure to get a case number.

[How to Register to Apply for Grants](#)

[Tips for Submitting Brownfields Grant Applications Through \[www.grants.gov\]\(http://www.grants.gov\)](#)



Free Application Writing Resources: Technical Assistance to Brownfields (TAB) Communities Providers

University of Connecticut

Serves EPA Region 1

Randi Mendes, Program Director

randi.mendes@uconn.edu

New Jersey Institute of Technology (NJIT)

Serves EPA Region 2 & Region 4

Sean Vroom

973-596-6415, svroom@njit.edu

Mid-Atlantic TAB

Serves EPA Region 3

Carrie Staton

304-293-7071, wwutab@mail.wvu.edu

Kansas State University (KSU)

Serves EPA Regions 5, 6, 7, and 8



Scott Nightingale

785-207-6021, scottnight@ksu.edu

Center for Creative Land Recycling (CCLR)

Serves EPA Regions 9 and 10

Claire Weston

802-488-4690, claire.weston@cclr.org



Regional Brownfield Contacts

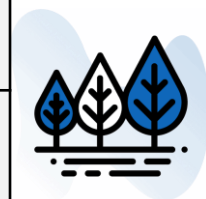
Headquarters Contact

Elyse Salinas

brownfields@epa.gov



REGIONAL CONTACTS & STATES	
EPA Region 1 – Christine Lombard Lombard.Chris@epa.gov (617) 918-1305	CT, ME, MA, NH, RI, VT
EPA Region 2 – Yocasta DeJesus Dejesus.Yocasta@epa.gov (212) 637-4340	NJ, NY, PR, VI
EPA Region 3 – Anthony Geiger Geiger.Anthony@epa.gov (215) 814-3367	DE, DC, MD, PA, VA, WV
EPA Region 4 – Nichole Rodgers Rodgers.Nichole@epa.gov (404) 562-8069	AL, FL, GA, KY, MS, NC, SC, TN
EPA Region 5 – Torre Ippolito Ippolito.Torre@epa.gov (312) 353-6556	IL, IN, MI, MN, OH, WI
EPA Region 6 – Paul Johnson Johnson.Paul@epa.gov (214) 665-2246	AR, LA, NM, OK, TX
EPA Region 7 – Tarah Vaughn R7_Brownfields@epa.gov (913) 551-7059	IA, KS, MO, NE
EPA Region 8 – Jennifer Benz Benz.Jennifer@epa.gov (303) 312-6551	CO, MT, ND, SD, UT, WY
EPA Region 9 – Lisa Hanusiak Hanusiak.Lisa@epa.gov (415) 972-3152	AZ, CA, HI, NV, Pacific Island Territories
EPA Region 10 – Meredith Lightbody Lightbody.Meredith@epa.gov (206) 553-6910	AK, ID, OR, WA



Cleanup Grant Regional Brownfield Contacts

Headquarters Contacts

Elyse Salinas

brownfields@epa.gov



REGIONAL CONTACTS & STATES	
EPA Region 1 – Jim Byrne Byrne.James@epa.gov (617) 918-1389	CT, ME, MA, NH, RI, VT
EPA Region 2 – Yocasta DeJesus Dejesus.Yocasta@epa.gov (212) 637-4340	NJ, NY, PR, VI
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EPA Region 9 – Jennifer Tung Tung.Jennifer@epa.gov (415) 972-3698	AZ, CA, HI, NV, Pacific Island Territories
EPA Region 10 – Meredith Lightbody Lightbody.Meredith@epa.gov (206) 553-6910	AK, ID, OR, WA



RLF Grant Regional Brownfield Contacts

Headquarters Contacts

Elyse Salinas

brownfields@epa.gov



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EPA Region 1 – Dorrie Paar Paar.Dorrie@epa.gov (617) 918-1432	CT, ME, MA, NH, RI, VT
EPA Region 2 – Patrick Peck Peck.Patrick@epa.gov (212) 637-4928	NJ, NY, PR, VI
EPA Region 3 – Brett Gilmartin Gilmartin.Brett@epa.gov (215) 814-3405	DE, DC, MD, PA, VA, WV
EPA Region 4 – Derek Street Street.Derek@epa.gov (404) 562-8574	AL, FL, GA, KY, MS, NC, SC, TN
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Ask Your Questions!





CDFA Advisory Services

Education · Advocacy · Research · Resources · Networking



www.cdfa.net

Fawn Zimmerman
Managing Director, Advisory Services
Council of Development Finance Agencies
fzimmerman@cdfa.net

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Advisory Services

- ▶ Utilizes our network of industry professionals to gain access to the best available information and perspectives
- ▶ A peer-based approach where professionals providing analysis and ongoing collaborations in client communities can give expert advice on improving operations and seeing challenges and opportunities from the community's perspective
- ▶ Results with an informative, actionable, realistic, and personal product

Advisory Services

CDFA provides a wide range of services to assist communities with unlocking capital through revolving loan funds and other development finance tools.

- ▶ Landscape Mapping
- ▶ Strategic Finance Planning
- ▶ Finance Program Development Plans
- ▶ Grant Writing Assistance
- ▶ CDFI and CDE Certification Assistance
- ▶ Customized Training

Strategic Planning Process

1. Proposal and Engagement Process
2. Setting the Stage - data, backstory, landscape analysis
3. Education and Group Engagement
4. Site Visit and Retreat (2 days)
5. Review of Outcomes
6. Generating the Plan
7. Plan Rollout and Education (1 day)

Federal Funding Partners

- ▶ Grant Writing Assistance
- ▶ Grant Administration, Execution, Reporting, and Compliance
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10 KEY Development Finance Toolbox Concepts

- 1 Understand Development Finance & the Financing Spectrum
- 2 Build a Development Finance Toolbox Strategy with Supporting Public Policy Goals
- 3 Bonds are the Bedrock of Finance
- 4 Targeted Tools Help Direct Public Investment
- 5 Investment Tools Cover a Wide Range of Financing Opportunities
- 6 Access to Capital Lending Tools Finance Underserved Markets & Growth Industries
- 7 Federal Support Tools Supplement Financing Efforts
- 8 Development Finance Toolbox Education is Essential
- 9 Tool Combinations & Creativity Make the Difference
- 10 Public & Private Sector Partnerships are Critical

From the *Practitioner's Guide to Economic Development Finance*

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